Bushfire Ready Procedures

Craigburn is located in a bushfire prone area, as part of the Mt Lofty Ranges District, we have in place procedures in the event of the following declarations:

- a Catastrophic (Code Red) Level
- a total fire ban

This means that Craigburn will close when the bushfire level is forecast as Catastrophic (Code Red). No staff or students will attend Craigburn PS on this day.

Parents should make provision for the care of their child on days forecast at a Catastrophic Level, within their family's personal action plan. An advance warning will be provided to school principals two days before a possible school closure. A confirmation of the school closure will be provided the day before the school is to close (after 4.00pm following CFS advice). Multiple forms of communication are in place to ensure all parents / caregivers receive and obtain information regarding school closures including:

- letters handed out to all students on the days when the alert is received
- emails to all families
- information via the school website, school newsletter email list, and school website
- message left on the school answering machine
- information provided by the evening television and radio news services - please note this is for the Mt Lofty Ranges District.

If unsure, you may contact the front office via the phone,
however, we ask that families network with each other where possible to <span data-scayt_word="minimise" data-scaytid="53">minimise</span> the congestion on school phone lines. We will <span data-scayt_word="endeavour" data-scaytid="54">endeavour</span> to make information available to families as early as possible.  

Please note, it is your responsibility to know when a Catastrophic Level day is declared for the Mt Lofty Ranges District. The School will not be able to individually contact all parents. Further information is available at <a href="http://www.alert.sa.gov.au">http://www.alert.sa.gov.au</a>  

School Procedures - Total Fire Ban  

Total fire ban days are days of extreme fire danger. All persons on the school site must obey the instructions given by the Principal. Attending school on a total fire ban day is a parental decision.  

The school's <span data-scayt_word="Bushfire" data-scaytid="38">Bushfire</span> Action Plan (<span data-scayt_word="BAP" data-scaytid="55">BAP</span>) outlines specific procedures to be undertaken by staff and students at the different levels of emergency on days of a total fire ban:  

- Total fire ban day alert - Level 1  
- Fire reported in the local district - Level 2  
- Fire in the immediate vicinity or impacting on the site - a move to the Bushfire Refuge - Gym / Hall - Level 3  

School staff are aware of these procedures. Emphasis is on communication, controlled action and frequent checking on the presence and safety of students and adults.  

All students are required to keep a named bath towel and water bottle at school. Water bottles are filled and all towels will be specially stored so that they will be readily available for use in case of a fire. A dampened towel is placed on the head and neck for comfort purposes in the event of fire approaching the school.  

Families living in the Mt Lofty Ranges District should prepare their own <span data-scayt_word="bushfire" data-scaytid="45">bushfire</span> action plan. On total fire ban days students may be collected by a parent or <span data-scayt_word="authorised" data-scaytid="56">authorised</span> person if this is in line with your family's <span data-scayt_word="bushfire" data-scaytid="46">bushfire</span> action plan. Students remaining at school will be dismissed at the normal time if there is no <span data-scayt_word="bushfire" data-scaytid="47">bushfire</span> reported in the district. In the event of a <span data-scayt_word="bushfire" data-scaytid="48">bushfire</span> reported in the district, students will not be dismissed from school until collected by parents or an <span data-scayt_word="authorised" data-scaytid="57">authorised</span> adult where students will be supervised.